

Design & Construct Addendum

- Please answer **ALL** questions fully. If there is insufficient space, please provide details on **Your** letterhead, and attach to this form.
- Where provided, tick the appropriate box to indicate the answer.
- **“You”** means the signatory of this form, and all parties to be insured.

	LAST FINANCIAL YEAR	CURRENT FINANCIAL YEAR	ESTIMATE NEXT FINANCIAL YEAR
1. TURNOVER where you were responsible for both design and construction and did the design yourselves.			
2. TURNOVER where you were responsible for both design and construction, but sub-contracted the design.			
3. FEES received for design-only contracts, reports and feasibility studies.			
4. FEES received for contracts where you were engaged in a professional capacity to carry out project management, construction management or supervision of construction.			
5. TURNOVER where you undertook the construction, erection or installation but had no responsibility for design or professional supervision.			
6. TURNOVER not included in the above. Please provide brief details of nature of work.			
TOTAL			

Of the total turnover above for the past financial year, advise percentage of fees paid to external consultants for the following work:

ACTIVITY	%
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Structural Engineering	
Fire <i>[show % for each]</i> :	
- Services Engineering	
- *Safety Services	
<i>[refer definition below]</i>	
- Hydraulics	
- Other <i>[describe]</i>	

ACTIVITY	%
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Geotechnical Engineering	
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* **“Fire Safety Services”** means the recommendation or design of fire sprinkler systems, fire doors, fire alarms, fire drencher and extinguishment systems or equipment.

Advise percentage of work in the following areas:

WORK AREA	%
Residential Buildings:	
➤ Low Rise [Up to 3 floors]	
➤ High Rise [Over 3 floors]	
Commercial & Industrial Buildings:	
➤ Low Rise [Up to 3 floors]	
➤ High Rise [Over 3 floors]	
Public Buildings - Schools, Hospitals etc	
Foundations, Footings &/or Slabs	
Underpinning &/or Shoring	
Security, Control &/or Systems	
Airports	
Pollution Control Equipment	
Mines - Above Ground	
Mines - Below Ground	
Vertical Transportation	
Acquatic Centres, Pools etc	
Harbours, Jetties, Wharves, Piers etc	

WORK AREA	%
Bridges	
Tunnels	
Dams	
Feasibility/EIS Reports	
Marine Structures	
Water/Sewerage Systems	
Mechanical Plant/Bulk Handling Structures	
Amusement Devices	
Petrochemical/Refineries/Oil & Gas	
Railways	
Roads	
Waste Disposal, Treatment &/or Management	
Silos	
OTHER [describe]:	

Do You engage consultants, sub-contractors or agents? Yes No

If "Yes":

[a] Do **You** always insist they carry their own Professional Indemnity insurance? Yes No

[b] What limit of indemnity do **You** require them to purchase? \$

[c] Are such engagements always put in writing ? Yes No

[d] Do **You** ever enter into any hold-harmless agreements or otherwise waive any legal rights or entitlements which **You** may have against such consultants, sub-contractors or agents? Yes No

[e] What proportion of work is sub-contracted ? %

[f] What type of work is sub-contracted ?

NOTE: Our granting of vicarious liability cover to **You** for claims arising from work that's sub-contracted, is dependent on the answers **You** give.

Please provide the following information on projects undertaken in the past 5 years, or which you expect to undertake in the next 3 years, which have a Project Value over \$30m:

Project	Location	Project Type	Project Value	Your Role	Your Contract Value	Completion Date

BUILDING MATERIALS

In relation to building materials [including, but not limited to, external insulation, finishing systems, wall panelling, cladding or façade materials] that are not compliant with, do not conform with, or have been installed applied or used in a manner that does not comply with, all relevant provisions of the National Construction Code, the Building Code of Australia, Australian Standards, approved conditions of use or application, or any other applicable laws or regulations [**“Building Materials”**]:

- Have **You** ever used or specified such **Building Materials** ? Yes No
- Will **You** use or specify such **Building Materials** in the future ? Yes No
- Have any claims been made against **You**, or are you aware of circumstances that could result in claims against **You**, arising from **Building Materials** ? Yes No

DECLARATION

The signatory declares that the signatory is authorised to make this proposal on behalf of all parties to be insured, that the signatory has read and understood the “Notice to Proposed Insured” at the front of this proposal, that the information supplied in this proposal [and any attachments relating to it] is true and correct, that the signatory understands and acknowledges that Nova Underwriting Pty Ltd relies on the information contained in the proposal [and any attachments relating to it], the signatory understands and acknowledges that the proposal [and any attachments to it] and any other information supplied to Nova Underwriting Pty Ltd in support of this application for insurance shall form the basis of any contract of insurance subsequently effected.

Name of Signatory: **Position:**

Signature: **Date:**/...../.....